

**DMW Available Options Matrix**

To achieve this

You must set these options

Data Maintenance Wizard Functions	Date	Location	Task	Worker
Change the date for a single date and all locations, all tasks and all workers	Single	All	All	All
Change the date for a single date and a selected location, all tasks and all workers	Single	Single	All	All
Change the location for a single date and single location	Single	Single	All	All
Change the location for a single date, single location and single task	Single	Single	Single	All
Change the task for a single date, single location and single task	Single	Single	Single	All
Change the worker for any date range, all locations, all tasks and a single worker	Any range	All	All	Single
Delete all the work for a single date, all locations, all tasks and all workers	Single	All	All	All
Delete all the work for a single date and a single location	Single	Single	All	All
Delete all the work for a single date, a single location and a single task	Single	Single	Single	All
Delete all the work for a single worker for any date range	Any range	All	All	Single
Delete selected make up for a single worker for a single date	Single	Make Ups	Single	Single
Delete selected make up for all workers for a single date	Single	Make Ups	Single	All
Delete all make ups for a selected worker for a single date	Single	Make Ups	All	Single
Delete all make ups for all workers for a single date	Single	Make Ups	All	All
Delete selected auto deduction for single worker for any date range	Any range	Auto Deductions	Single	Single
Delete selected auto deduction for all workers for any date range	Any range	Auto Deductions	Single	All
Delete all auto deductions for all workers for a single date	Single	Auto Deductions	All	All

**Notes:**

 Remember that **Any Date Range** includes a single date range.

 When "Make Ups" or "Auto Deductions" are selected at the location step all other options are turned off, **"delete" is the only option.**